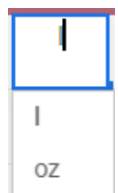Use our **"Bar inventory template"** to manage your liquor inventory.

The template contains a table for fixing all stocks of alcoholic beverages and a summary table. The main table contains 11 fields:

PRODUCT TYPE	BRAND NAME	DESCRIPTION	STRENGTH	VENDOR	ORIGIN COUNTRY	BOTTLE/ CAN SIZE	QTY OF BOTTLES/ CANS	BOTTLE COST	SALE PRICE	TOTAL COST

- First, in the **"PRODUCT TYPE"** column, you need to select the type of alcoholic beverage from the drop-down list, which you are recording in this line. The list of the kinds of alcohol for the drop-down list is listed in **column N**, in the final table. You can remove unnecessary values or add your entries. To do this, enter your value under the last table entry - it will automatically be displayed in the drop-down list.

Beer
Absinthe
Beer
Brandy
Champagne
Cognac
Gin
Hard Cider

- In the **"BRAND NAME"** column, enter the brand's name that produces this alcoholic beverage.

- In the **"DESCRIPTION"** column, you must enter a detailed description of the alcoholic beverage (name, number of years of aging, etc.).

- In the **"STRENGTH"** column, indicate the percentage of the strength of this alcoholic beverage.

- In the **"VENDOR"** column, indicate the supplier you purchased this alcoholic beverage.

- In the **"ORIGIN COUNTRY"** column, indicate the country of origin (production) of this alcoholic beverage.

- The **"BOTTLE/ CAN SIZE"** field contains 2 columns:

  - In the first, a numerical value for the volume of alcoholic beverage packagings should be entered;
  - Select the volume units (liters or ounces) from the drop-down list in the second column.

l
l
oz

- In the **"QTY OF BOTTLES/ CANS"** column, enter the number of bottles/ cans of this alcoholic beverage you have available.

- In the **"BOTTLE COST"** column, enter the purchase price per unit (bottle/ can) of this alcoholic beverage.

- In the **"SALE PRICE"** column, enter the price per unit (bottle/ can) of this alcoholic beverage at which you sell this alcohol at retail.

- The **"TOTAL COST"** column automatically calculates the total cost of all bottles/ cans of this alcohol in stock (purchase value).

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An example of a completed table:

PRODUCT TYPE	BRAND NAME	DESCRIPTION	STRENGTH	VENDOR	ORIGIN COUNTRY	BOTTLE/ CAN SIZE		QTY OF BOTTLES/ CANS	BOTTLE COST	SALE PRICE	TOTAL COST
Beer ▼	Heineken	Original lager beer	5.0%	Official distributor	Netherlands	0.5	l ▼	35	$0.82	$1.50	$28.70
Brandy ▼	Torres	Torres Gran Reserva 10 years	38.0%	Official distributor	Spain	0.7	l ▼	15	$14.65	$30.00	$219.75
Cognac ▼	Hennessy	Hennessy V.S. 4 years	40.0%	Official distributor	France	0.7	l ▼	3	$44.25	$90.00	$132.75
Hard Cider ▼	Angry Orchard	Crisp Apple Hard Cider, Spiked	5.0%	Official distributor	USA	12	oz ▼	50	$1.83	$3.50	$91.50
Beer ▼	Corona Extra	-	4.5%	Official distributor	Mexico	0.33	l ▼	68	$1.23	$2.50	$83.64
Tequila ▼	Olmeca	Altos Reposado	38.0%	Official distributor	Mexico	0,7	l ▼	12	$25.00	$50.00	$300.00
Champagne ▼	Valdo	Marca Oro Valdobbiadene Prosecco Superiore Dogg	11.0%	Official distributor	Italy	1,5	l ▼	5	$28.55	$61.00	$142.75

On the right is the final table:

PRODUCT TYPE	TOTAL AMOUNT	COST

- The "PRODUCT TYPE" column lists the types of alcoholic beverages.

- The "TOTAL AMOUNT" column automatically calculates the total number of packages (bottles/cans) of this type of alcoholic beverage (number of all cans of beer or all bottles of wine).

- The "TOTAL COST" column automatically calculates the total purchase price of this type of alcoholic beverage (the cost of all cans of beer or all bottles of wine).

An example of a completed table:

PRODUCT TYPE	TOTAL AMOUNT	COST
Absinthe	5	$111.70
Beer	103	$112.34
Brandy	21	$298.95
Champagne	5	$142.75
Cognac	3	$132.75